

Core Purpose	<ul style="list-style-type: none"> • To ensure high quality education for all pupils and improve the quality of learning and standards of achievement. To carry out the professional duties of a teacher as set out in the current edition of the School Teacher’s Pay and Conditions Document.
Responsible to	<ul style="list-style-type: none"> • School Governing Body and Headteacher
Leadership	<ul style="list-style-type: none"> • Be a member of the Senior Management Team. • Play a major role in formulating, implementing, monitoring and reviewing the School Improvement Plan. • Line manage teachers, TAs and all staff within the phase. • Play a major role in the smooth transition between phases.
Curriculum and Learning	<p>Teaching and Learning</p> <ul style="list-style-type: none"> • To be able to teach across the whole school • Lead, develop and enhance the teaching practice of others in the phase through monitoring the quality of teaching and learning and sharing judgments with teachers and support staff as appropriate. • Create opportunities for the development of independent learning and first hand experiences within the phase. • Create opportunities for creativity to flourish across the curriculum within the phase.
Assessment	<ul style="list-style-type: none"> • Closely monitor the data of the pupils within the phase. • Ensure that the target setting process is robust and is linked to standards and individual achievement. • Use data and children’s work to monitor progress and implement changes where necessary ensuring that progress is made.

Liaison	<ul style="list-style-type: none"> • Liaise with other phase leaders to ensure effective transition for pupils from one year to another. • Work with other phase leaders to ensure effective communication across the school. • To promote the image of the school within the local community. • To liaise with Assistant Headteacher.
General	<ul style="list-style-type: none"> • Provide support to the Headteacher in the management of all aspects of the day to day running of the school, ensuring that the aims, policies and values are upheld.
Pastoral	<ul style="list-style-type: none"> • Actively encourage and support all staff, providing advice, praise and assistance to maintain the school as a centre of excellence. • Foster and develop good relationships within school and between parents and governors. • Foster and develop an atmosphere of trust and care within school in order to generate a healthy team approach and a climate of security.
<p>The Job Description is current at the date shown, but in consultation, may be changed by the Governors to reflect or anticipate changes in the job, commensurate with the grade and job.</p>	
<p>The Phase Leader will be expected to comply with any reasonable requests from the Governors to undertake work of a similar level that is not specified within this job description.</p>	

March 2018