



22 February 2018

Headteacher Michelle Motley MA, NPQH, BEd (Hons)
Deputy Headteachers Richard Hudson BA (Hons) Primary Education
Assistant Headteacher Clare Davies BA (Hons) Primary Education
Assistant Headteacher Maria Alexandrou B.Ed (Hons) Primary Education

Dear Parents

Hawthorn and Holly Educational Visit to: The Dugdale Centre Theatre, Enfield

Class:	Hawthorn and Holly
Date of visit:	Wednesday 28 March
Place:	Dugdale Centre Theatre, Thomas Hardy House, London Rd, Enfield EN2 6DS
Reason:	We will watch the production of 'Puss in Boots'. The trip will support the work the children will be doing on their literacy topic Fairytales.
Cost:	We request a voluntary contribution of £9.50 from parents for the cost of the theatre ticket. In order to confirm numbers, this amount is due by 16 March. If any parent has difficulties meeting this cost, please make an appointment to see Mrs Brockhurst.
Payment:	The amount of £9.50 should be paid using the Parent Pay system. Please visit www.parentpay.com and enter your username and password and make your payment to 'Yr 1 Dugdale Centre 2018'. You will need to tick the box to give your permission. If your preferred payment is via Paypoint please take this letter to the school office and they will issue you with a letter giving you the payment details.
Children need to wear:	School Uniform Coat School Shoes
We will travel by:	Walking to Enfield Road then bus from Enfield Road to Enfield Town. The same route will be followed on return to school
Leaving school:	After lunch at 12.30pm
Returning by:	3.45pm
Other information:	Consent for your child to take part in this trip must be given by ticking the consent box on parentpay when you make your payment. If we do not have consent he/she will not be able to attend. If you would like to accompany us on the trip please speak to your class teacher directly. Parents will be notified by the class teacher if they have been chosen. If we find there are too many volunteers names will be drawn out of a hat.

A full Risk Assessment has been carried out for this trip