



Bincote Road, Enfield EN2 7RE
 Tel: 020 8363 1403
 Email: office@merryhills.enfield.sch.uk
 Website: www.merryhills.net

Headteacher Michelle Motley MA, NPQH, BEd (Hons)
Deputy Headteacher Richard Hudson BA (Hons) Primary Education
Assistant Headteacher Clare Bowkley BA (Hons) Primary Education
Assistant Headteacher Maria Alexandrou B.Ed (Hons) Primary Education

Dear Parents
 Year 3 Educational Visit to: **Walton on the Naze**

4 May 2018

Class:	Maple, Laurel and Hazel
Date of visit:	Friday 8 June 2018
Place:	Walton on the Naze
Reason:	Supporting our topic 'The local area'. We will be walking around the town and comparing Walton to Enfield. We will have a picnic lunch on the grass area then walk down to the beach to play on the sand and have a paddle in the sea.
Cost:	We request a voluntary contribution of £14.00 from parents for the cost of the coach travel. If any parent has difficulties meeting this cost, please make an appointment to see Mrs Brockhurst.
The PA has kindly contributed towards the cost of the trip	
Payment:	The amount of £14.00 should be paid using the Parent Pay system. Please visit www.parentpay.com and enter your username and password and make your payment to 'Yr 3 Walton 2018'. You will need to tick the box to give your permission. If your preferred payment is via Paypoint please take this letter to the school office and they will issue you with a letter giving you the payment details.
Children need to bring	Packed lunch (no glass bottles, fizzy drinks, chocolate or nuts). Please put in a named disposable plastic bag. Small beach bag containing a hand towel, pe kit and socks (this will be used as spare set of clothes) Bucket and spade is optional. As the weather is changeable the children will need to have: Sun Hat Sun cream, which should be applied before the children come to school A water bottle in addition to their lunchtime drink. £1 coin for an ice cream (please do not give your child any additional money).
Children need to wear:	Jogging bottoms or knee length shorts T shirt with long or short sleeves (No vest type T shirts) Sweatshirt Trainers with socks If it is raining: A waterproof coat
Travel Sickness	If your child suffers from travel sickness please ensure a travel sickness tablet is taken before coming to school. If they need one for the return journey a tablet can be sent into school in a named container but you MUST speak to your class teacher prior to the trip.
We will travel by:	Coach

Leaving school at:	Children should arrive at school at 8.15 am we will be leaving at 8.30am prompt. We will not be able to wait for late comers as the coach journey will take approximately 2 hours.
Returning by:	4.30pm. A text will be sent to parents only if timings change due to traffic.
Other information:	Consent for your child to take part in this trip must be given by ticking the consent box on parentpay when you make your payment. If we do not have consent he/she will not be able to attend. If you would like to accompany us on the trip please speak to your class teacher directly. Parents will be notified by the class teacher if they have been chosen. If we find there are too many volunteers names will be drawn out of a hat.

A full risk assessment is carried out for all school trips and visits