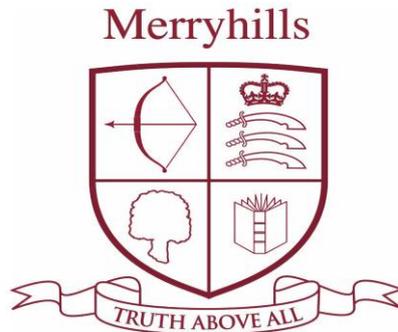


Merryhills Primary School



Safeguarding Policy

September 2016

Responsibility: Michelle Motley

Review Date: September 2017

Headteacher: Mrs Michelle Motley

Named personnel with designated responsibility for Child Protection

Academic year	Designated Senior Person	Deputy Designated Senior Person	Nominated Governor	Chair of Governors
2010-2011	Kim Stephenson	Michelle Motley	Julie Murphy	Penny Deller
2011-2012	Michelle Motley		Julie Murphy	Penny Deller
2012-2013	Michelle Motley	Clare Davies	Julie Murphy	Penny Deller
2013-2014	Gill Chumbley Michelle Motley	Clare Davies Richard Hudson	Julie Murphy	Penny Deller
2014-2015	Michelle Motley	Clare Davies Richard Hudson Amy Stephen	Julie Murphy	Penny Deller

Dates of Staff Training and details of course title and training provider

Whole School	Designated Senior Person	Deputy Designated Senior Person
Jan 2011 Level 1 Safeguarding training, Whole staff	Kim Stephenson	Michelle Motley
May 2013 Safeguarding Training	Gill Chumbley	Gill Chumbley
June 2013 Safeguarding Training	Richard Hudson	Richard Hudson
June 2013 Safeguarding Training	Clare Davies	Clare Davies
September 2014 Safeguarding Training Whole Staff	Michelle Motley	Clare Davies Richard Hudson
June 2016 Whole Staff Safeguarding training	Michelle Motley	Richard Hudson

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INTRODUCTION

This policy applies to all adults, including volunteers, working in or on behalf of the school. The school will follow the DFE guidelines for Keep Children Safe in Education document 2016.

SCHOOL COMMITMENT

Our Safe Guarding designated Officers are: Michelle Motley, Richard Hudson and Clare Davies.

It is a sad reality that some children are abused by members of their family or by trusted adults physically, emotionally, sexually or through neglect. All schools have a legal duty to look for signs of abuse and report suspected cases to Social Services, who will then carry out any necessary investigation. At Merryhills we take this matter very seriously, using the local authority's guidelines in carrying out our duty of care to our children and the Keeping Children Safe in education document September 2016.

Schools are also required by law to provide relevant information on children to Social Services as part of any investigation and to share that information at multi-agency child protection meetings, to which parents are usually invited.

While we always aim to work in partnership with parents in relation to children's welfare, the safety and protection of the children are always paramount.

Merryhills is committed to Safeguarding and Promoting the Welfare of all of its pupils. Each pupil's welfare is of paramount importance. We recognise that some children *may* be especially vulnerable to abuse e.g. those with Special Educational Needs, those living in adverse circumstances. We recognise that children who are abused or neglected may find it difficult to develop a sense of self worth and to view the world in a positive way. Whilst at school, their behaviour may be challenging. We recognise that some children who have experienced abuse may harm others. We will always take a considered and sensitive approach in order that we can support all of our pupils.

At Merryhills we have a strong commitment to safeguard all our children, ensuring their health, safety and wellbeing in all areas of our practice. We all have a duty of care and to this end we aim to:

- ensure all our staff have a clear understanding of and commitment to their responsibilities towards children's safeguarding through regular training;

- ensure the school has clear procedures and key personnel in place to ensure safeguarding in all aspects of school life;
- ensure the school specifically incorporates the teaching of health and keeping safe within the wider curriculum;
- ensure the school audits its safeguarding practices on an annual basis to ensure we meet all statutory requirements and remain vigilant around all aspects of safeguarding.
- ensure all staff aware of procedures for extremism and radicalisation following the Keeping Children Safe documentation (September 2016)

The new document can be located at:

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/526153/Keeping_children_safe_in_education_guidance_from_5_September_2016.pdf

Allegations Against Staff

Any allegations made are referred to the LADO for advice and relevant procedures followed. Should a member of staff leave or be dismissed as a result of safeguarding concerns the school has a legal duty to make a referral to the DBS and failure to do so would be a criminal offence. This referral would be made by the HT or in the case of an allegation against the HT, by the Governing Body.

The school has adopted the LA Whistle Blowing policy and all staff have a duty to ensure any safeguarding issues concerning staff are brought to the HT's immediate attention.

Prevent and Radicalisation

All Staff at Merryhills have received Prevent Training and the Senior Leadership Team and Administration Team received the Wrap 3 training. All staff have been made aware of the processes and procedures in place for concerns and referrals.

Safeguarding Information for pupils

Merryhills is committed to ensuring that pupils are aware of behaviour towards them that is not acceptable and how they can keep themselves safe. All pupils know that we have a senior member of staff with responsibility for child protection and know who this is. We inform pupils of whom they might talk to, both in and out of school, their right to be listened to and heard and what steps can be taken to protect them from harm.

Partnerships with others

The school recognises that it is essential to establish positive and effective working relationships with other agencies. This is done through multi agency support work.

Support, Advice and Guidance for Staff

Staff will be supported by the head teacher and referral to documentation held in school. The designated senior person will be supported by the governing body designated person.

The school has adopted the LA Whistle Blowing policy and all staff have a duty to ensure any safeguarding issues concerning staff are brought to the HT's immediate attention.

Pupil Information

In order to keep children safe and provide appropriate care for them the school requires accurate and up to date information regarding:

- Names (including any previous names), address and date of birth of child
 - Names and contact details of persons with whom the child normally lives
 - Names and contact details of all persons with parental responsibility (if different from above)
 - Emergency contact details (if different from above)
 - Details of any persons authorised to collect the child from school (if different from above)
 - Any relevant court orders in place including those which affect any person's access to the child (e.g. Residence Order, Contact Order, Care Order, Injunctions etc.)
 - If the child is or has a Child Protection Plan (formerly known as being on the Child Protection Register)
 - Name and contact detail of key persons in other agencies, including GP
 - Any other factors which may impact on the safety and welfare of the child
- The school will collate, store and agree access to this information.
It will be held centrally on the school premises.

Roles and Responsibilities

The Governing Body is responsible for ensuring that:

- the school has a safeguarding policy and procedures in place that are in accordance with local authority guidance and locally agreed inter-agency procedures, and the policy is made available to parents on request;

- the school operates safe recruitment procedures and makes sure that all appropriate checks are carried out on staff and volunteers who work with children;
- the school has procedures for dealing with allegations of abuse against staff and volunteers that comply with guidance from the local authority and locally agreed inter-agency procedures;
- a senior member of the school's leadership team is designated to take lead responsibility for child protection (and deputy);
- staff undertake appropriate child protection training;
- they remedy, without delay, any deficiencies or weaknesses regarding child protection arrangements;
- a governor is nominated to be responsible for liaising with the LA and /or partner agencies in the event of allegations of abuse being made against the head teacher
- where services or activities are provided on the school premises by another body, the body concerned has appropriate policies and procedures in place in regard to safeguarding children and child protection and liaises with the school on these matters where appropriate.
- they review their policies and procedures annually and provide information to the LA about them and about how the above duties have been discharged

Headteacher is responsible for ensuring that:

- The policies and procedures adopted by the Governing Body or Proprietor are fully implemented, and followed by all staff;
- sufficient resources and time are allocated to enable the designated person and other staff to discharge their responsibilities; and
- all staff and volunteers feel able to raise concerns about poor or unsafe practice in regard to children, and such concerns are addressed sensitively and effectively in a timely manner in accordance with agreed whistle blowing policies.

Senior Member of Staff with Designated Responsibility for Child Protection is responsible for:

All staff and volunteers must:

- fully comply with the school's policies and procedures
- attend appropriate training
- inform the designated person of any concerns

References

Documents

Keeping Children Safe (2016) (1) Keeping Children Safe in Education (KCSIE)

A new edition of KCSIE is now available on the DfE website at the link below. It is currently marked 'For Information Only' as it comes into effect **from 5th September 2016**.

The new document can be located at:

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/526153/Keeping_children_safe_in_education_guidance_from_5_September_2016.pdf

(2) Disqualification Under the Childcare Act 2006

This statutory guidance has been subject to minor updates recently. The link to the latest version, June 2016, is:

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/528473/Disqualification_under_the_childcare_act_June2016.pdf

Websites

CAPE (Child Protection in Education)	www.cape.org.uk
Internet Safety	www.ceop.gov.uk
Cyberbullying	www.digizen.org
KS2/3	www.missdorothy.com
Bullying & child abuse	www.anti-bullyingalliance.org
	www.kidscape.org.uk
	www.childline.org.uk
	www.nspcc.org.uk
Domestic Violence	www.thehideout.co.uk
Internet Safety	www.ceop.org.uk/thinkuknow
	www.childnet-int.org
KS2/3	www.kidsmart.org.uk
Jenny's story	www.childnet-int.org/jenny
GOV.UK website	